

**Civic Association of West Springfield Village
General Membership Meeting Minutes
Thursday, October 15, 2009**

1. Call to Order & Opening Remarks: 7:30 PM, President John Cooley. Those attending the meeting were advised that all are welcome to comment during the meeting, but only our civic association members can vote. Membership forms were made available for anyone still needing to join or renew their membership.

2. Minutes of Previous Meeting: Secretary Ed Wyse—Minutes of the previous meeting were e-mailed to the attendees of that meeting for review and should be posted to the Civic Association of West Springfield Village (CAWSV) web site.

4. Financial Report (attached): Treasurer Liz Greene was not in attendance. President John Cooley announced that income was down from prior years due to fewer members. Also donations have been reduced. Again, the association spent more than it took it in; which continues to lessen the balance on hand. One item to note is that membership income is not necessarily posted to the membership year. For example, dues received in September 2009 for the 2010 membership year are deposited the same month and thus are recorded as income in the 2009 fiscal year. Another item to note is the small amount of income from Rolling Valley residents. We have agreed to take their initial dues and use their money to help them “stand up” their own association. The CAWSV’s financial situation is sound, at least for this year.

5. Committee Reports:

a. Neighborhood Watch—Jeff Carter—Volunteers are sought. John Cooley, Jeff Carter, and Dick Denny are willing to accompany any new volunteers on their initial watches.

b. *Village Crier*—Larry Mark—As always, we solicit announcements of family news and new neighbors and articles that will be of interest to others.

c. Website—Steve Stark (not present)—President John Cooley reported: (1) the web site gets hits from realtors and from people across the nation who, presumably, are relocating to the area; (2) the webmaster (Steve Stark) is always looking for feedback; and (3) a useful feature is the set of contractor recommendations made by residents .

d. Community Directory—Editor Jane Ray reported the 2010 directory will be published about January 1, 2010.

e. Membership—Julia Hale reported that the membership drive is being conducted directly, rather than through block captains. The drive began early September via email, followed by inclusion of the membership application form in the September/October *The Village Crier*, followed by e-mail follow-up, and lastly, a direct mailing to those who do not respond to *The Village Crier* and e-mail announcements.

5. Old Business:

a. Community Wide Parking District—Fairfax County has long allowed neighborhoods to establish Community Parking Districts (CPD) by a petition-initiated process. In a CPD residents can no longer park on the state maintained streets for the long term: boats, RVs, and trailers. The county has recently

allowed the establishment of Large Area CPD that cover up to an entire magisterial district; one was established in 2008 for the Mount Vernon Magisterial District. Supervisor Herrity is considering recommending a Large Area CPD for the Springfield Magisterial District. Supervisor Herrity is still collecting public opinion. If the CPD is supported, the next step will be public hearings and then a vote by the Fairfax Board of Supervisors. Results from the Mount Vernon CPD are generally favorable, but some CPD restricted vehicles were merely moved from curbside to driveways, side yards, and back yards. Let Supervisor Herrity know your position!

b. Northern Interchange on Connected Parkway—Current plans to connect the under construction portion of the Fairfax County Parkway into the existing parkway has northbound traffic using the existing single-lane access ramp from Rolling Road onto the northbound parkway, which we believe will be the mother of all bottlenecks. VDOT (Tom Fahrney, VDOT Commonwealth BRAC Coordinator) reports a VDOT consultant is performing an environmental assessment and preliminary engineering, to be completed by February 2010, to determine if the single-lane loop ramp from Rolling Road to the northbound Fairfax County Parkway can be widened to two lanes.

Regardless, VDOT currently does not have funding to construct any improvements recommended by the environmental assessment. If VDOT receives funding within the next 3 years, we can immediately proceed into the detailed design phase of the project because the environmental work will be complete.

c. Verizon Antenna on Village West Pool Cell Tower—Verizon is in the process of obtaining permits to install equipment building and antenna. Due to a disclosure problem, approval of the Special Exception Amendment was delayed until September 14th. Verizon plans to complete the installation this year.

6. New Business:

a. FY 2009 Audit—Mr. Bob Lomax and Past President Dick Denny audited our books. (Their report is attached.) As expected, they found that Treasurer Liz Greene is managing our association finances in a professional and thorough manner. The auditors' report was ratified by voice vote.

b. FY 2010 Budget Proposal (attached)—The board-proposed 2010 budget will continue spending down our residual carryover. The membership drive to date has produced 230 members; the budget forecast is based on achieving 320. Donations are reduced; one example being Boys State and Girls State, which did not apply to us this year. Depending on how deeply we cut into the residual balance and when that happens, we may have to look at raising our membership dues in the future. By voice vote the proposed budget was adopted.

c. Election of the Board of Directors—The floor was opened for nominations. Only one person was nominated for each position. The slate of nominees was elected by voice vote.

- Treasurer—Liz Greene (incumbent)
- Secretary—Ed Wyse (incumbent)
- Vice President—LTC Donnie Walker
- President—John Cooley (incumbent)

President John Cooley thanked Bridgette Simpkins for her service as vice president.

A fifth, non-elected board position is that of the immediate past president, currently Shawn Klimek.

d. Halloween Party—A Halloween party is planned for October 31, 4:30 p.m. to 6:30 p.m., at Village West Pool parking lot. Food for the needy will be collected at the party. Wendy Dorey is coordinating this event.

e. Christmas Party—The CAWSV normally hosts a Christmas party; however, there are no set plans yet.

f. Endorsement of Candidates—The policy of the CAWSV is not to endorse candidates for public office. That said, we work with incumbent office holders to advance our positions on community issues and we certainly thank them for support they render.

g. Representation—The CAWSV represents its membership to other organizations.

- Fairfax County Federation of Citizens' Associations (the county-wide umbrella organization representing citizens' associations)—Ed Wyse serves as Recording Secretary
- Springfield District Council (civic associations advise our district supervisor)—John Cooley
- West Springfield District Citizens Advisory Committee (two way communications with our police station)—Laura Bentley

h. Advertisements in CAWSV Publications—We gratefully accept ads from our members for the directory; the ads help cover the cost to publish. We will put ads in *The Village Crier*, as long as we have enough ads to fill one or more entire pages. John Cooley will also include members' text ads in the e-mail news.

i. Information on Green Living—Patty Zevallos announced that she is creating a web site focused on green living, how to do it, step-by-step. The site will be activated about November 1; the URL will be www.pbzproductions.com.

j. Recycle Bank—Residents who are using AAA's Recycling and Trash Removal's Recycle Bank can donate their points to organizations. The West Springfield High School Booster Club is one example. Last year Rolling Valley Elementary School obtained a \$5000 grant due to donations of points.

k. Computer Security—Bob Havey provided handouts from the Federal Trade Commission advising on safe computing.

7. Adjourn –8:15 p.m.

Attachments:

1. Auditors' Report
2. Financial Statement/Budget Proposal as of September 30, 2009
3. List of Attendees

Audit Report Form
Civic Association of West Springfield Village

Union Bank & Trust Company Account #1004876312

Available Balance as of 1 October 2009	\$6,308.00
Deposits from 1 October 2008 to Closing Date (30 September 2009)	
FY09 Membership Dues - \$3,170.00 - \$2,080.00 Collected in FY08	1,090.00
FY10 Membership Dues Collected in FY09	1,300.00
Rolling Valley Residents	30.00
Interest Received	7.56
Total Deposits	\$2,427.56
Total Cash On Hand	0.00
Disbursements from 10/1/2008 to 9/30/2009	\$3,669.64
Bank/Check Fees	0.00
End of FY Funds	5,065.92
Bank Statement Balance on 30 September 2009	5,349.42
Less One Check Outstanding (#1701)	283.50
Reconciled Bank/Checkbook Balance as of 1 October 2009	<u>\$5,065.92</u>
Less Dues Deposited in FY09	1,300.00
Amount Carried Forward from FY09 to FY10	\$3,765.92

CIVIC ASSOCIATION OF WEST SPRINGFIELD VILLAGE
Financial Statement/Budget Proposal as of September 30, 2009

	FY 2008 Actual	2009 Budget	FY 2009 Actual	FY 2010 Budget
<u>REVENUE</u>				
Starting FY Balance	\$4,762.91	\$4,228.00	\$4,228.00	\$3,765.92
Membership Revenue	3,590.00	3,500.00	3,170.00	3,200.00
Interest Income	22.00	20.00	7.56	10.00
Rolling Valley Residents			30.00	
Advertising Income-Crier	25.00			
Advertising Income-Directory				
Total Additional Income	<u>47.00</u>	<u>20.00</u>	<u>37.56</u>	<u>10.00</u>
Total Revenue	3,637.00	3,520.00	3,207.56	3,210.00
<u>EXPENSES</u>				
<u>General Operating Expenses:</u>				
Crier	992.26	1,100.00	869.40	1,100.00
Directory				
Rolling Valley Mailing/Copying			30.00	
Membership	14.70	300.00	14.00	200.00
Neighborhood Watch		100.00		75.00
Meetings	28.62	50.00	10.60	50.00
State Corp Fees	25.00	25.00	25.00	25.00
Membership/Council/Federation	65.00	65.00	40.00	65.00
Banking		25.00		25.00
Miscellaneous/Admin	106.32	250.00	13.44	100.00
P.O. Box Rental	132.00	135.00	140.00	145.00
Website Maintenance	66.67	75.00	29.94	75.00
<u>Community Services:</u>				
RR Maintenance (Image Works)	1,125.00	1,125.00	1,200.00	1,260.00
Community Yard Sale	107.38	175.00	121.77	175.00
Community Clean-up—Total	99.00	150.00	43.95	100.00
Pohick	23.05	50.00	16.83	25.00
Village	75.95	100.00	27.12	75.00
Community Parties—Total	676.76	800.00	946.54	700.00
Fourth of July	390.41	450.00	660.87	400.00
Halloween	86.35	150.00	85.67	100.00
Christmas Party	200.00	200.00	200.00	200.00
Donations	733.00	1,000.00	185.00	500.00
Village Sign	0	0	0	0
Total Expenses	4,171.91	5,500.00	3,669.64	4,595.00
Net Income	(535.96)	(1,980.00)	(462.08)	(1,385.00)
<u>Ending Balance</u>	<u>\$4,228.00</u>	<u>\$2,248.00</u>	<u>\$6,018.94</u>	<u>\$2,380.92</u>

Jeff Carter
John Cooley
Kathy D'Amato
Dick Denny
Julia & Don Hale
Bob Havey
Micah Killion
Larry Mark
Que Le & TuyetLan Dao
Jane Ray
Tim Royster
Bridgett Simpkins
Bill Stevenson
Donnie Walker
Ed Wyse
Patty Zevallos